



# COUNTRYSIDE DAY SCHOOL

Distance Learning Plan

October 7, 2021

**Countryside Day School's Mission:**

The mission of Countryside Day School is to provide an education that assists students in developing the qualities of Respect, Responsibility, and Resourcefulness so they become great students and exceptional adults.

Our Distance Learning Schedule is only available for an Entire Class Shut Down for a Seven Day Quarantine.

## **Elementary**

- All Meetings with teacher will be via Zoom
- Students will have daily work posted on any of the following platforms - Seesaw, Google Classroom, and Aleks

## **Lower Elementary**

### *Monday-Friday Schedule*

8:45 Class Meeting: All lower elementary students in attendance

9:30-10:00 1st grade lesson (Spanish live on Monday)

10:05-10:25 Live gym daily (all lower el.)

10:30- 3<sup>rd</sup> Grade Lesson (Spanish live on Tuesday)

11:00- 2<sup>nd</sup> Grade Lesson (Spanish live on Wednesday)

11:30- 3<sup>rd</sup> Grade Book Group

12:00-1:00 Lunch and 30 minutes of silent reading

1:00- 1<sup>st</sup> Grade Follow Up

1:30- 2<sup>nd</sup> Grade Book Group

2:00- Q and A session with teacher, review of concepts, questions answered (Spanish live on Wednesday)

2:30- End of the day recap, go over plans for the next day, social time

### **Gym: 20 minutes**

Physical Education will take place live on Zoom daily from 10:05-10:25. ALL lower elementary students shall attend.

### **Spanish: 10 to 15 minutes**

Lower elementary Spanish Live Zoom lessons will be on Monday, Tuesday, and Wednesday. All lower elementary students are invited to attend.

Live Lessons 10-15 minutes

Monday- 9:30 (1st grade)

Tuesday- 10:30 (2nd grade)

Wednesday- 11:00 (3rd grade)

**Music:**

Videos on music appreciation, and instrument demonstration posted on Tuesdays and Thursdays

**Upper Elementary***Monday-Friday Schedule*

8:45 Morning Meeting (All upper elementary students)

9:15 - 9:30 4th Grade Lesson

9:45 - 10:00 5th Grade Lesson

10:15 - 10:30 6th Grade Lesson

10:35 - 10:50 Live Spanish (M/W/TH)

11:00 - 11:20 Live Gym Daily

12:00 - 1:00 Students should make and eat lunch, then 30 minutes of reading time.

1:00 - 1:20 4th Grade Book Group

1:25 - 1:45 5th Grade Book Group

1:50 - 2:10 6th Grade Book Group

**Spanish: 10 to 15 minutes**

Upper elementary Spanish Live Zoom lessons will be on Monday, Wednesday, and Thursday. All upper elementary students are invited to attend.

Live lessons 10-15 minutes

Monday 10:35-10:50

Wednesday 10:35-10:50

Thursday 10:35-10:50

**Hybrid Lower Elementary (Mrs. Anderson and Mr. Doyle)**

8:45 - Morning Meeting with all students

Spanish and Gym videos will be posted daily on Google Classroom

Teacher may schedule a Zoom check in

**Hybrid Upper Elementary (Mrs. Wesenberg)**

8:45 - Morning Meeting with all students

Spanish and Gym videos will be posted on Google Classroom daily

Teacher may schedule a Zoom check in

## **Accountability**

Through Seesaw, Google Classroom, Aleks, and group lessons the elementary teachers will make sure students are attending and completing their day-to-day requirements . We will also be expecting our students to come to meetings ready to participate and with questions if needed. As was the case last year, we are not expecting parents to be the primary resource for questions, concerns, and work review.

Just as is true in our classroom, if additional measures are needed to increase accountability, they will be implemented. We are fortunate to operate within a system that honors individual needs, and allows for as much freedom or as much support as each child needs.

## **Parent Communication**

Depending on conditions, teachers will continue to meet with parents twice per year for scheduled conferences, either in person or via Zoom. Parents will also be notified, via email, when their student has missed live meetings. Parents can reach out to teachers on an as-needed basis through email, phone, or zoom conference.

## **Zoom**

Zoom will be used for all video conferencing including:

- all class meetings
- small group virtual meetings

## **Seesaw**

Seesaw is a means for students to:

- share their work with the Teacher

It allows the Teacher to:

- check problems
- edit written work
- offer general feedback

- post any notes or necessary materials/resources for students to aid in the required follow up

### **Google Classroom**

- Links for all live Zoom meetings will be posted in Google classroom
- Some follow up work may also be assigned in Google classroom
- Any notes or necessary materials/resources for students to bring to a group meeting

### **Aleks**

- Upper elementary students will be assigned Aleks math work for follow up

### **Physical Resources**

In addition to the online resources provided by the school, we will also be providing each child with materials to ease the process of transferring work between home and school as children transition between our building and home. This will include, but is not limited to:

- a work journal
- folder to hold finished work and work-in-progress
- Math journal
- Writing journal
- Book group books

### **Community**

The elementary team has always taken great pride in the elementary community we have established and fostered. Whether it's physically at school, or via distance learning at home, we want our elementary community to continue to stay strong and thrive. We will also look for opportunities to hold social events, so that families can spend time with each other and further strengthen the relationships that make the CDS elementary community so successful.

### **Pre-K/K Distance Learning Program**

How our Pre-K/K Distance Learning Model will work best for your child: We believe that both Live Zoom meetings and Video Presentations remain crucial elements in maintaining familiarity and routine for your children. This platform will keep a connection between us despite our distance. Therefore, we will be sharing content through Zoom,

Google Classroom, Epic, and a Pre-K/K Distance Learning Resource Library, Maria's File Cabinet.

Based on your feedback, we have added small group presentations to our repertoire. This will be implemented daily to encourage even more engagement from your children. Finally, we have streamlined our many hours of video content to better help you find what you need.

If we shift to Distance Learning, please remember that your children are in the most significant environment they could be, your home. Your home has everything a child this age needs. Your children are perfectly capable of independent work and play. Accountability should be kept between student and teacher as much as possible. In the Pre-K/K classrooms, students do not develop their time management and executive functioning skills if a teacher constantly hovers over them, so we certainly do not expect this constant level of parental involvement when working from home. A certain level of freedom to experiment, to explore, and even to make mistakes is necessary for development of independence and intrinsic motivation. Younger children may require a little more encouragement, engagement, and supervision from parents, but as they reach the end of their time in the 3-6 class, they are capable of more independence and self-regulation. Our daily class check-ins and small group lessons will bolster accountability and provide insights to the class teacher. Just as is true in our classroom, if additional measures are needed to increase accountability, they will be implemented. We are fortunate to operate within a system that honors individual needs and allows for as much freedom or as much support as each child needs. The best thing you can do to help maintain continuity in your child's schedule is to allow him/her to occupy themselves. You can count on your Pre-K/K teachers to provide a robust Distance Learning experience that is comparable to In-Person Learning.

Here are the components of our enhanced Distance Learning program for Pre-K/K children:

- Teachers will provide video presentations, lesson times, and any special events using Google Classroom and Zoom.
- Teachers will provide a vast library of video presentations organized by subject. Each teacher will use this library to occasionally assign work to the children and continue to utilize them in the small groups on Zoom for follow-up work.
- Students will participate in whole class meetings, daily scheduled small group work, and occasional individual scheduled meetings with their teachers online.
- Teachers will assign weekly reading through Epic! and track their progress as well as books read.

- Teachers will provide opportunities for students to have social connection and interaction with classmates during Zoom meetings.
- Teachers will provide PDF materials/assignments based on age and skill level to sustain learning at home and also to be used in small group meetings.
- Teachers will offer scheduled, weekly office hours for parents, as needed, to share feedback, provide support, offer suggestions, and address any concerns.
- Teachers will continue to meet with parents via Zoom twice per year for scheduled conferences.

## Technology

- Google Classroom: A Google Classroom will be created by each Pre-K/K teacher. Each teacher will build and manage their own Google Classroom.
- Zoom: Live video will be utilized as appropriate for connection with the teacher and classmates.
- Epic: Teachers will access and assign books to be read at home or Read-to-Me books for children who are not yet reading independently.
- Pre-K/K Distance Learning Resource Library: An online library has been created and the site will serve as an information hub for distance learning.

## Zoom Etiquette

Now that we can all call ourselves Zoom experts, we should lay out a few ground rules to create an optimal online learning experience for your young child.

- **Create a Zoom Space:** There is comfort in consistency and just as we need a workspace at home to stay attentive, so do our children. Create a space that is outfitted with a table and chair. To avoid distraction, find a quiet spot in the house. It will be easier for classmates to hear your child and for him to be heard.
- **Avoid the Virtual Background:** Zoom has a plethora of fun backgrounds, but it's best to prohibit your child from using them while in class. It makes it very difficult for your child to be seen as causing a distraction for others. If possible, find a spot in your house that has a simple background and good lighting.
- **Teach Your Child When and How to Mute:**  
The mute button is our friend in Zoom. When your device picks up any sound, zoom grabs your screen and puts you front and center. That's great if you are answering a question or adding a comment. However, it's not so great if your brother or sister is playing loudly in the next room. Turn on mute and keep it on

until it is your time to speak.

- **Be Respectful:** During Zoom meetings with classmates and teachers, teach your child to act as respectfully as they would while in class. Eating while in a lesson, talking with a family member, or lying-in bed is not respectful behavior and certainly won't help your child to get the most from a presentation.

Distance Learning will be in effect if a cohort of the school needs to be quarantined due to a positive case of COVID-19. The schedules that have been developed for Pre-K/K have been created to allow for seamless transition in and out of Distance Learning if circumstances require.

### **Pre-K/K Distance Learning Program Overview**

Every Sunday, 15-20 books are assigned from Epic! Library

Sunday - Wednesday- 1 Classroom video presentation uploaded to Google Classroom

Monday, Wednesday, Friday- 1 Spanish video

Tuesday, Thursday- 1 Physical Education video

Friday- 3 Regularly scheduled All-Class Zooms (8:30am & 12:30pm)

Individual Student Zoom with classroom teacher throughout the day, schedule TBA

### **Pre-K/K Distance Learning Daily Schedule**

8:30am - 9:00am - Live All-Class Zoom/Morning Meeting (greeting, date, weather, daily poem, and weekly Grace & Courtesy presentation)

9:00am - Live Spanish or PE every other day - 10 minutes each

Spanish: Live lessons on Tuesday and Thursday

PE: Live lessons on Monday, Wednesday, and Friday

9:45am - 10:15am – Group 1 (TBA)

10:30am - 11:00am – Group 2 (TBA)

11:30am -12:00pm – Group 3 (TBA)

12:30pm - 1:00pm - Live All - Class Zoom/Story Time

1:30pm - 2:00pm - Group 4 (TBA)

2:30pm - 3:00pm - Group 5 (TBA)

3:15 - Live Zoom/Afternoon Goodbye - Daily Check-in

Every child has an opportunity to join his/her small group once daily, duration varies from 20-30 minutes based on work and participation.

\*This schedule is subject to change



## **Pre-K/K Distance Learning Program**

Pre-K/K Blended/Hybrid Daily Schedule

Sunday-Thursday, 15-20 books assigned from Epic! Library

- Unlimited Access to the Distance Learning Resource Library, Maria's File Cabinet
- 1 PDF daily assignment to be completed and submitted through Google Classroom
- 1 Classroom, Spanish, and Physical Education video presentation uploaded to Google Classroom

\*This is subject to change

## **Toddler Distance Learning**

If we shift to Distance Learning, please remember that your children are in the most significant environment they could be, your home. Your home has everything a child this age needs. Your children are perfectly capable of independent work and play.

Here are the components of our enhanced Distance Learning program for toddler children:

- Teachers will provide video presentations, lesson times, and any special events using Google Classroom and Zoom.
- Teachers will provide a vast library of video presentations organized by subject.
- Teachers will provide opportunities for students to have social connection and interaction with classmates during Zoom meetings.
- Teachers will offer scheduled, weekly office hours for parents, as needed, to share feedback, provide support, offer suggestions, and address any concerns.
- Teachers will continue to meet with parents via Zoom twice per year for scheduled conferences.

### **Zoom**

We believe that both Live Zoom meetings remain a crucial element in maintaining familiarity and routine for your child in these continued uncertain times, as well as keeping a connection between us despite our distance.

Two daily Zoom meetings: morning greeting and story time.

## **Google Classroom**

### **Music**

Mr. Francavilla will post music appreciation, demonstration videos, or other musical content twice a week (Tuesdays and Thursdays) to our Google classroom dashboard.

### **P.E./Movement**

You can find a library of movement videos and activities in our Google classroom folder.

### **Books**

You can find a library of our book recordings in our Google classroom folder.

### **Songs/Poems**

You will find a library of songs and poems in our Google classroom folder.

### **Language**

You will find a library of our language lesson videos in our Google classroom folder.

### **Activities/Crafts**

You will find a library of activities and crafts in our Google classroom folder.

### **Practical Life**

You will find a library of our practical life lesson videos in our Google classroom folder.

In doing practical life activities with your child, your child can develop a high level of concentration, develop a sense of order, take pride in completing a job, increase independence, develop respect for his or her community and surroundings and improve fine/gross motor skills

Generally the activities of practical life revolve around four areas:

- Caring for the Self
- Caring for the Environment
- Grace & Courtesy
- Movement of Objects

Food preparation with your toddler is an activity which encompasses all four areas and is a very important part of practical life. Children love to work with food! Additionally, the more involved your child is, the more willing your child will be to participate in the meal...a great opportunity to introduce new tastes and vocabulary!

*Why is it important for my child to do something like washing the table at such a young age?*

For a toddler, washing a table has an immediate purpose because the child is learning to clean up after him/herself—but there’s also an indirect purpose because the child learns to wash, from left to right, and then top to bottom. The activity of washing a table provides an often overlooked opportunity to exercise fine and gross motor control and indirectly orients the child with the direction of English reading and writing.

Math, reading, and language all require one to have the ability to focus, to be able to follow logical and sequential steps, to make intelligent choices, to see a task through from start to finish, to persist when one makes a mistake and to correct one’s mistakes—and all of these are present in the process of learning and practicing the practical life activities.

Your toddler is innately absorbing all that is around him/her. It is important to remember that you are a role model for a child in all that you do...the way you talk, the manner of which you move around your home, your work, how you care for yourself and the environment and so on! You are, and always have been, your child’s first and foremost teacher. While that may sound daunting to you, just know that your child is just happy to be with you, to be involved and to be contributing. When applicable, simply invite your child to be with you, even if just simply to observe. When it is time to do the dishes, invite your child to load the dishwasher, rinse the plates, or dry the dishes...whatever is going to work best for you and your child. When it is time to get dinner ready, invite your child to set the silverware, wash the lettuce for a salad, slice vegetables, or even just squeeze the lemon to dress your dish or salad. When you are vacuuming your home, give your child a rag and invite them to dust, and be part of your cleaning process.

Here are additional examples of what this can look like at home:

### **Care of Self**

- Getting into ones chair/booster/highchair (at table whenever possible)
- Uses a napkin
- Gets own underpants
- Hang coat (low hooks)
- Washing face
- Brushing teeth
- Brushing and/or combing hair

- Using the toilet, climbing on and off
- Scrubbing themselves in the bath
- Hanging a wet towel after a bath
- Wiping/cleaning the sink and counter
- Wiping/cleaning the floor
- Placing dirty items in laundry basket
- Wiping nose
- Choose clothes
- Participate in dressing/undressing, name body parts
- Straighten room
- Put clean laundry away
- Get dry/clean clothes
- Make their bed
- Get their own drink when thirsty
- Zipping/unzipping coat (or any closure on clothing/shoes)

## Care of Environment

### Indoor

- Gather dirty laundry
- Sort and fold laundry
- Moving a laundry from room to room
- Putting sheets on the bed
- Load dishwasher
- Empty dishwasher
- Baking (You measure-they pour and mix)
- Food Preparation – *Grape plucking, Vegetable washing/snapping, Fruit cutting, Hard boiled egg peeling, Cheese cutting, Clementine peeling, Apple slicing (cut into thin sections), Cucumber peeling and slicing, etc.*
- Carry items to table in a basket
- Table setting/cleaning
- Sweeping with child sized broom or hand brush and dustpan
- Wiping the table
- Passing and Serving food
- Using utensils
- Drink from glass
- Pour drink from small creamer pitcher into glass at table
- Spreading butter, jam, cream cheese, etc.
- Cleaning up spills

- Arrange flowers for centerpiece
- Water and clean plants (*small watering can, dish and small sponge*)
- Carry large or heavy things
- Choose fruit and/or vegetables at grocery store
- Choose book from library with limited choices
- Feed pet with pre-measured amount of food (*small scoop or bowl*)
- Vacuum/dust/mop

### Outdoor

- Wash car, dry car (*washcloth or brush with bucket*)
- Scrub car tires (*hand brush, small bowl, soap and water*)
- Bring newspaper inside from driveway/front porch (*with adult*)
- Fill bird feeder (*container / small scoop*)
- Sweep garage / Patio / Walkway / Stoop (*small push broom*)
- Repotting plants
- Take out garbage/empty garbage cans in house
- Recycling (*bin or paper bag*)
- Carry groceries (*child sized bag*)
- Shovel snow (*small child sized shovel*)
- Rake leaves (*small child sized rake*)
- Dig in garden and plant bulbs/annuals (*child sized gloves and tools*)
- Wash windows (*small spray bottle, squeegee*)

### Grace and Courtesy

- Covering cough/sneeze/yawn with inside of elbow
- Saying 'please', 'thank you', 'excuse me', 'no thank you'
- Putting work/materials away when finished
- Tucking in chair
- Appropriate way of using a napkin

### Movement of Objects/Manipulatives

- Opening and closing containers
- Art
- Puzzles
- Sorting of similar or identical objects
- Manipulating clay/play dough
- Sewing/beading

## **Zoom Etiquette**

Now that we can all call ourselves Zoom experts, we should lay out a few ground rules to create an optimal online learning experience for your child. There is comfort in consistency and just as we need a workspace at home to stay attentive, so do our children. Create a space that is outfitted with a table and chair. To avoid distraction, find a quiet spot in the house. It will be easier for classmates or teammates to hear your child and for him to be heard.

## **Toddler Distance Learning Hybrid Program**

- Zoom lunch meeting
- Kit of materials

\*This schedule is subject to change

## **Middle School Distance Learning Plan**

There are five main goals of the Middle School Distance Learning Program:

- Creating and sustaining community
- Orienting adolescents to current/relevant cultural events and movements
- Engaging students
- Maintaining a high level of academic rigor
- Creating structure in our students' days

These goals will be achieved through community meetings, Zoom breakout sessions, group and individual work assignments, seminars, and a synchronous daily schedule.

Our goal is to have students function as independently as possible without need for parent assistance or oversight. That being said, we welcome parent inquiry/contact at any time that information is desired or needed.

For the distance learning, which will be held via Zoom conference, the class periods will be 60 minute periods with at least 15 minutes between classes. Our schedule balances in-class/on-computer time with the necessary breaks we know students need. During distance learning the students will have a 15-20 minute personal check in with a teacher each week. For class work, that may not translate over well to the distance learning model of our program; we will work individually with each student to create an

independent study project to compensate for what may be missed during the time we are unable to be together.

### Record keeping/Work submission/Student led conferences

Students will continue to use Google Classroom to keep track of, edit/correct and submit work. Students will be in contact with their teachers either through advisory time, email or Zoom conferencing. Grading for math, science, language arts, and history will be conducted in the same manner as during on campus learning. We will have two conferences (fall/spring) and the format will be determined by whether we are on campus or in distance learning mode.

### Daily Distance Learning Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:00-9:40	Community Meeting/ Office Hours	Community Meeting/ Office Hours	Community Meeting/ Office Hours	Community Meeting/ Office Hours	Community Meeting/ Office Hours
9:45-10:45	Math	Language Arts	Music	Language Arts	History
11:00-12:00	Seminar Reading	Free Work Period	History	Math	Zoom Study Hall
12:00-1:25	Lunch/ Spanish (1:00-1:30)	Lunch/ Spanish (1:00-1:30)	Lunch	Lunch/ Spanish (1:00-1:30)	Lunch
1:30-2:30	History	Science	Art	Science	Seminar Discussion

### Digital Platforms

All Middle School students are issued school Apple laptops that are theirs to use throughout the school year. Students are expected to follow a code of conduct that they read and sign at the beginning of the year. It is not possible for Countryside to monitor how students use their computers during their freetime. Parents should monitor

computer use as they feel appropriate and necessary. It is a matter of honor that students follow the code of conduct.

### **Google Classroom**

This is used to share Zoom links for classes, for sharing documents for class time and preparation for class time work, and for student submission of work.

### **Zoom**

This is what will be used for class meetings, for breakout groups, and students collaborative work meetings for all subjects.

### **ALEKS**

Aleks is used primarily for follow up math lessons given in Zoom classes. Tests can also be given on ALEKS.

### **CommonLit**

This is an online library of fiction and non-fiction writing used to explore topics, learn about different genres of writing, and work on reading comprehension. It is also used for crafting short literary responses to texts.

### **Discovery Education**

This is used for readings and research in the area of history.

### **Hybrid Distance Learning**

If a student is diagnosed with COVID or has to quarantine due to a close contact in the home or at school, they are eligible for school using the Hybrid Distance Learning Model. 24 hours may be necessary in order to prepare the full experience for Hybrid learning.

In this case, the student will attend classes, via Zoom, all classes happening at school. Students using this option will be expected to participate in class discussions, complete and hand in all assignments, and take all exams. Teachers will be available to meet with students weekly or more frequently if necessary.

\*All aspects of the Distance and Hybrid Learning Programs are subject to adjustment.